



**HON.BALASAHEB THACKERAYAGRI-BUSINESS AND RURAL TRANSFORMATION
PROJECT(SMART)**

203, Admin Building, Kolgaon, Palghar, West 401404

Email ID: palghar.diu.smart@gmail.com

Ref No. SMART/TRAINING/DIU-PALGHAR/RFQ/347/2023

Date: 21.12.2023

INVITATION FOR QUOTATIONS

To

Sub: Invitation for quotation of **Hiring Services for Training Cum Exposure Visit outside State IIRR-Indian Institute of Rice Research Hyderabad Telangana State. (MH) for DIU SMART, Palghar**

Dear Sir/Madam

1. Government of Maharashtra has launched World Bank assisted “Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project” in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is “to support development of inclusive and competitive agriculture value chains focusing on small holder farmers and agri-entrepreneurs in Maharashtra”. This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. **Head, DIU, SMART & Project Director ATMA, Palghar** (herein after ‘Client’) Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive

Quotation for providing Following Non Consultancy Services to 5 Trainees for Training Cum Exposure Visit Outside State i.e. **IIRR- INDIAN INSTITUTE OF RICE RESEARCH Hydrabad** from 19.01.2024 to 25.01.2024

Sr. No.	Item /services description	Technical Specification	Unit	Qty.	Period	Total Qty
1	Transport	IIRR-INDIAN INSTITUTE OF RICE RESEARCH Hyderabad Train/ Bus for 10 Trainees (Approximately-770 km)	No	1	7 Days	1
2	BreakfastPer Day	1 per day /Trainee	No	5	7 Days	35
3	Tea Per Day	2 Tea (Morning, Evening)/Trainee	No.	5	7 Days	70
4	Lunch & Dinner	2/ trainee Full meal (Chapati, sabji, Rice,Dal, pickle, salad)	No.	5	7 Days	70
5	Drinking Water	24 hours R. O. Drinking Water for 5 trainees (20 Ltr Jar /Bottle)	Jar / Bottle	2	7 Days	14
6	Boarding Facility atNight	Hall, Toilet, Bathroom facility, Mattress for 5 Trainees	No	7 Days & 6 Night each		As per Qty.

3. Bid Price

- a) The contract shall be for the full quantity as described above.
- b) All duties, road taxes and other levies payable shall be included in the total price.
- c) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be excluding GST.
- e) Bidder should quote rate for all the items.

4. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

5. Eligibility Criteria:

- a) The bidder must have successfully executed at least one contract for providing tourist vehicles, catering & boarding facility during the last three years.
- b) Bidder should be registered under Goods and Services tax Act, 2017
- c) Bidder should have at least one tourist vehicle with National permit registered on his/her name & the model should not be earlier than January 2019.
- d) Bidder should have achieved in at least one year an annual financial turnover not less than Rs-4.20 Lakhs in the last three financial years; i.e. (2019-20, 2020-21 & 2021-22)
- e) The bidder should not be blacklisted /banned by any Government organization/PSUs during last 3 years.

6. Documents to be submitted along with the quotation:

The bidder should submit following documents along with the quotation

- a) GST registration certificate
- b) Bid security declaration (in attached format)
- c) Registration certificate of at least One tourist vehicle with National permit
- d) Turn over certificate issued by the chartered Accountant/ITR Copy/Balance sheet
- e) Supply orders and invoice copies (with respect to clause 5a)
- f) Agency should submit compliance Sheet along with the quotation on agencies letter head. (in attached format)
- g) The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)

7. Other Terms & Condition –

- a. The agency should have minimum **1 tourist** vehicle with National permit registered in its name & model should not be earlier than year **2019**.
- b. The agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrication oil, consumables, necessary spares, maintenance, driver's salary, etc.
- c. should be supply Hygienic food, 24 hrs RO drinking water facility & Boarding facilities
- d. All applicable taxes, permits, license, comprehensive insurance and any other documents for operating the vehicle commercially should be fully paid and should be available in the vehicles.
- e. Driver to be provided must possess valid driving license having minimum three years' experience. The agency must submit the photocopies of valid licenses during the use. The Drivers of the vehicle must follow traffic rules and other regulations prescribed by the Govt. from time to time.
- f. The vehicle should report to the place of requirement as per directions of the office.
- g. The Client will not be responsible for any loss, injury, damage or accident to the vehicle or to any other vehicle.
- h. The agency should have the arrangements for repairing their vehicle in a short time and during the repair time the agency should provide a substitute vehicle and driver immediately.
- i. Client will pay applicable GST to the agency.
- j. The telephone facility (24 hours) must be available with the agency. The agency shall pay the Parking charges/ Toll charges during the travel
- k. RTO permit should obtained by Agency including Insurance of Trainees. Insurance Related matter should be handled by agency himself.
- l. Applicable tax 2% TDS & 1% CGST& 1% SGST would be deducted at source.
- m. A penalty of Rs. 2000/- per day may be levied if any vehicle fails to meet above terms and conditions on any day.
- n. Agency should take signature on duty slip of concern officer. Any advance will not be paid.

Agency will be responsible for drivers lodging, boarding and any other expenses, vehicle expenses during travel.

- o.** The agency will abide by all applicable statutory requirements as per Minimum Wage Act, Employee's Provident Fund Act, Workmen Compensation act, Payment of Wages Act, Contract Labour (Regulation and Abolition) Act and motor vehicle Acts. etc.
- p.** Client will not be responsible or liable in case of any dispute arising between the agency and the drivers employed by the agency and no relationship of Employer and Employee shall come into existence between the Client and the agency or drivers for which all responsibilities shall vest with the agency alone.
- q.** In case of any dispute arising out / relating to interpretation of terms of conditions or functioning of the agency vis-a-vis the client shall be the sole authority to decide the arbitrator in accordance with the Indian Arbitration Act 1940. The agency agrees to execute all documents, which may be required by the client in this regard.

8. General Conditions:

- a) Bidder should submit only one quotation
- b) All legal disputes relating to the supply and services etc. are subject to the jurisdiction of court of law at Palghar.

9. Evaluation of Quotations

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) conform to the terms and conditions, and specifications.
- (c) Quoted rates for all items.
- (d) submitted all required documents as per clause 5 above.

The Quotations would be evaluated for all items together. GST cost shall not be considered in evaluation.

10. Award of contract

The SMART Project will award the contract to the bidder who has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Not with standing the above, the SMART Project reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order.

11. Payment:

The payment will be made within one week from the date of submission of bills duly supported certificate of concerned officers. Applicable GST will be paid on submission of invoice/bill.


12. Quotation Submission:

- a. Interested bidder should submit only one quotation in a sealed envelope boldly superscript as **Quotation** latest by **10.30 AM on 04/01/2024** to DIU Palghar.
- b. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.
- c. Please quote the lowest possible rate. No negotiations will be entertained

13. Opening of Quotation: -

Quotations will be opened in the presence of bidders representatives who choose to attend at above mentioned address on **04/01/2024 @1.00 PM**

In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time.


(Vinayak Ashok Pawar)
Project Director, ATMA, Palghar

**Hon. Balasaheb Thackeray Agri Buisness & RuralTransformation Project
SMART, Palghar
Training Cum Exposure Visit Outside State**

Tentative Tour Programme

Date	Place				Details
	From	Time	To	Distance (km)	
19.01.2024	Palghar	06.00 pm	Indian Institute of Rice Research Hyderabad	800 km	Reach and Refreshing Visit to Indian Institute of Rice Research Hyderabad
20.1.2024	Hyderabad	09.00 am	Hyderabad		Training at N.G. Ranga Agriculture university of Hyderabad and stay at MANAGE Hyderabad.
21.01.2024	Hyderabad	08.00 am	APMC Hyderabad	50km	Visit to Agriculture produce market committee. And Raytu market.
22.01.2024	Halting point	08.00 am	Hyderabad	100 km	Visit to rice processing unit, Hyderabad
23.01.2024		08.00 am	Hyderabad		Visit and Training at Manage Hyderabad.
24.01.2024	Halting point	08.00 am	Hyderabad	100 km	Visit at CBO
25.01.2024			Palghar	780km	Return back to Palghar.



(Vinayak Ashok Pawar)
Project Director, ATMA, Palghar

FORMAT OF QUOTATION
(Onbidder's Letter head)

To
Project Director, ATMA,
Palghar

Date:-

Subject:-Submission of quotation for Non consultancy Services to 5 Trainees for Training
Cum Exposure Visit outside State i.e. **IIRR- Indian Institue of Rice Research**
Hyderabad for DIU Palghar

Ref: - Your Request for Quotation Ref No. ACCT/SMART/ TCEVOS/RFQ/ /2023

Date:

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive Rates as under No of Days- 7 and No of Trainee- 5

Sr. No.	Item /services description	Technical Specification	Unit	Qty.	Rate Per Unit Without GST	Total Amount Without GST
1	Transport	Indian Institute of Rice Research Hydrabad, Non Train / Bus for 5Trainees	Vehicle	1		
2	Breakfast Per Day	1 per day /Trainee	No	No	5	7 Days
3	Tea Per Day	2 Tea (Morning, Evening)/Trainee	No.	No.	5	7 Days
4	Lunch & Dinner	2/ trainee Full meal (Chapati, sabji, Rice,Dal, pickle, salad)	No.	No.	5	7 Days
5	Drinkin gWater	24 hours R. O. Drinking Water for 5 trainees (20 Ltr Jar /Bottle)	Jar / Bottle	Jar / Bottle	2	7 Days
6	Boarding Facility at Night	Hall, Toilet, Bathroom facility,Mattress for 5 Trainees	No	7 Days& 6 Night each		
Total Amount without GST						
Add GST						
Total Amount with GST						

(Amount in word **Rs** _____)

We agree to supply above mentioned vehicle, catering & Boarding facilities in accordance with the terms and conditions mentioned in the invitation for quotations.

We hereby certify that, We have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of authorised person

Name: _____

Agency Office Stamp/Seal

**FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY
(To be submitted on the Bidder's Letter Head)**

Date: [insert date]

RFQ/ Tender Ref No.: (SMART/ TRAINING/ DIU- PALGHAR /RFQ/297/2023)

To:

HEAD,

DIU-Palghar

I/We..... (Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for providing vehicles on call basis for DIU Palghar, thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects, any government tenders, PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

If after the opening of quotation/ tender, I/We withdraw or modify my/our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.

If after the issue of supply order, I/We fail to furnish the required Performance Security, sign the Contract within the time limits specified in Request for Quotation/ Tender Document.

Signature of authorised person

Name: _____

Agency Office Stamp/Seal

[FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANIZATION]

UNDERTAKING REGARDING BLACKLISTING / NON - DEBARMENT

RFQ/ Tender RefNo.: *[insert number]*

Date: *[insert date]*

To:

**Project Director, ATMA,
Palghar**

We hereby confirm and declare that we, M/s ----- ,
is not blacklisted/ De-registered/ debarred by any World Bank funded Project/ Government
department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have
Executed/ Undertaken the works/ Services during the last 5 years.

**Signature and Seal of Authorized Signatory of
bidderName of Authorized
Signatory.....**

Agency should submit compliance Report along with the quotation on agencies letter head.

SR. No.	Particulars	Details to be filled in by the Agency
1	Name of the Agency / Contact Person	
2	Regd. office/Business address of the Agency/ Tel. No. (Attach copy of registration under shop & establishment Act)	
3	Date of Incorporation / Constitution.	
4	PAN No. of the Agency [Attach a copy of the PAN Card]	
5	GST No. of the Agency [Attach a copy of the GST]	
6	Whether the agency has minimum 6 months experience in providing tourist vehicles, catering & boarding facilities to the Government Sector/ semi government /corporation / commercial establishment/large private sector companies (Attach copy of Work Orders)	
7	Whether the agency has minimum 1 tourist vehicle registered on his name & model should not be earlier than year 2019 (Attach Proof of ownership of at least one tourist vehicle)	

Signature of authorised person

Name:_____

Office Stamp/Seal

TENDER NOTICE

Government of Maharashtra has launched World Bank assisted SMART Project for development of Value Chain of Various Commodities in the State. The Head, District Implementing Unit, SMART, Palghar inviting bid for the Non consultancy Services (Transport, catering & Boarding Facility) to 5 Trainees for 7 days and 6 nights **Training Cum Exposure Visit Outside State** i.e. IIRR Hyderabad.

Date & Time for Commencement of RFQ document.	21.12.2023 at 11.00 am
Last Date & Time for submission of RFQ document.	04.01.2024 at 10.30 am
Date and Time for Opening of RFQ document.	04.01.2024 at 01.00 pm

**Bid document is available at the following office address -
203, Admin Building, Kolgaon, Palghar, West 401404.**



(Vinayak Ashok Pawar)
Project Director, ATMA, Palghar